

Officer for the Scientific Coordination Department.

Code: FU-119/2025

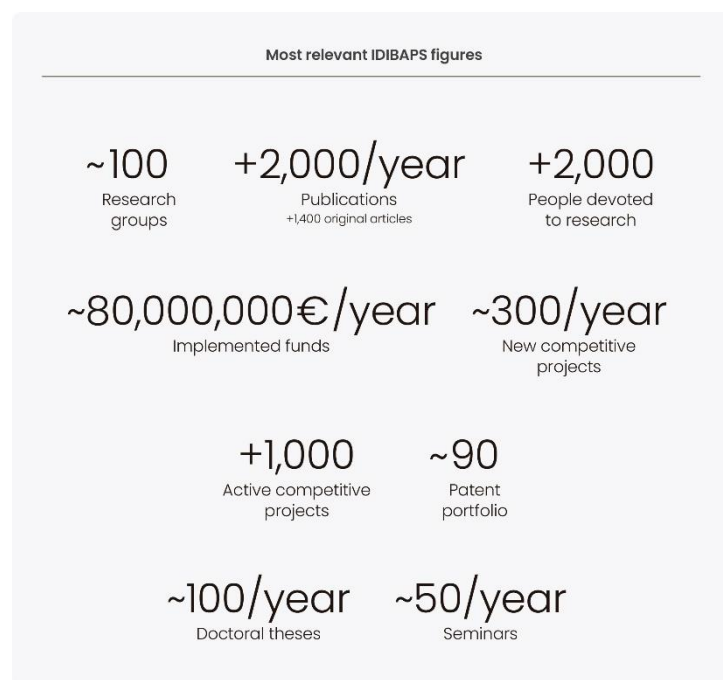
About the institution

The Barcelona Clinical Research Foundation-August Pi i Sunyer Biomedical Research Institute (IDIBAPS) is a biomedical research centre of excellence, located on the Barcelona Clinic Campus and with a clear international focus.

The IDIBAPS research community includes over 2,000 professionals and a hundred multidisciplinary groups that carry out high-impact translational research aimed at addressing biological and clinical questions relevant to human health, as evidenced by the more than 1,500 original articles published each year that make the institution one of the main biomedical research centres in Spain.

The Clínic Campus offers a high-level research and innovation environment, which includes the Hospital Clínic of Barcelona, a referral hospital committed to care, research and teaching, which covers practically all medical and surgical specialities, plus the University of Barcelona's Faculty of Medicine and Health Sciences. The latter dates from 1843 and is today one of the most prestigious health sciences faculties in Spain and worldwide.

Since 2015, IDIBAPS has had [HR Excellence in Research](#) accreditation from the European Commission. It is a CERCA centre and is accredited as a Health Research Institute by the Carlos III Health Institute (ISCIII).



Job description

At the Scientific Coordination Office, we work directly with the research community and the IDIBAPS Management to support the areas of research career and talent, knowledge management, and institutional strategy. This position offers a unique opportunity for individuals looking to start a career in research management in a dynamic and stimulating environment, as part of a team with a direct impact on the institute's research. The tasks to be performed include:

- Management of evaluation processes (IDIBAPS' research groups evaluation, research career evaluations, internal and external calls).
- Participation in tasks related to the reform of research assessment at IDIBAPS (Coalition for Advancing Research Assessment, CoARA).
- Coordination of the mentoring program for tenure-track researchers.
- Support in institutional accreditation processes.
- Participation in other tasks carried out at the Scientific Coordination Office.

Required qualifications

- Bachelor's degree in health sciences or similar.

Experience and knowledge

- Professional experience in research (minimum 1 year).
- Good IT knowledge (Office 365).

Preferred:

- Master's and/or Doctorate degree.
- Professional experience or training in research management.
- Knowledge on research evaluation.
- Experience in managing calls and recruitment processes for researchers.
- Experience in event management and organization.
- Good organizational skills.
- Proactive and flexible attitude with problem-solving ability.
- Ability to work independently and as part of a team.
- Catalan or Spanish and English (minimum B2 level).

IDIBAPS offers

- **Type of contract:** Indefinite contract for scientific-technical activities.
- **Working hours:** Full time (37.5 hours / week).
- **Scientific technic activity:** Research Career and Talent Unit.
- **Project:** Acreditación de Centros Fundación Científica Asociación Española Contra el Cáncer 2024.
- **Incorporation into IDIBAPS:** A research centre of excellence in the city of Barcelona.

Excellent research results and competitive project grant awards, both national and international.

- Long-life training offered by the institute.
- **Working conditions:** Holiday entitlement of 22 days + 6 days for personal affairs, flexible working hours and flexible remuneration (health insurance, transport, meal vouchers, training).
- **The chance to form part of a dynamic work environment:** We are a team with a wealth of experience that jointly evaluates ideas and strategies and promotes a healthy work-life balance.

Applications

- **Presentation letter:** explicitly mentioning the call reference and explaining the candidate's personal reasons for applying.
- **Curriculum Vitae:** including a list of publications, where applicable.
- **Documentation accrediting** the credentials set out and the required qualifications.
- **Obligatory:** the duly signed Authorisation relating to EU Regulation 2016/679 on the protection of personal data (*attached document, page 5*) must be attached to the application.

Submission and deadline

- Candidates shall submit their applications, indicating the call reference for the position for which they are applying, by email to the address: FCRBRRHH@recerca.clinic.cat
- **Deadline:** From the publication of this call until 05/06/2025

The employment contract will be in accordance with the provisions of Legislative Decree 1/1995, of 24 March, approving the text of the Workers' Statute Law, of Law 14/2011, of 1 June, on science, technology and innovation in accordance with the provisions of Art. 2 of Royal Decree 2720/98, of 18 December (BOE of 8 January 1999), Law 12/2001, of 9 July (BOE of 10 July) and concordant provisions.

The principle of equal treatment between men and women fundamental, in accordance with Article 14 of the Spanish Constitution, the European Community Directive of 9 February 1976, and the provisions of the Agreement of the Council of Ministers of 4 March 2005, approving the Plan for Gender Equality in the General State Administration.

The universal accessibility of people with disabilities is fundamental according to section 2 of Article 1 of Law 51/2003, of 2 December, on equal opportunities, and 5% of vacancies are reserved as long as candidates pass the selection processes and accredit their disability and compatibility with the tasks to be carried out, so that we progressively reach 2% of the total workforce.

The gross annual remuneration relating to the position that is the subject of this call will be established based on each candidate's experience and aptitudes.

[Link to Regulation \(EU\) 2016/679 of 27 April on the protection of natural persons with regard to the processing of personal data](#)

Barcelona, on April 22, 2025

Authorisation request

I hereby authorise:

The **FUNDACIÓ DE RECERCA CLÍNIC BARCELONA – INSTITUT D'INVESTIGACIONS BIOMÈDIQUES AUGUST PI I SUNYER (IDIBAPS)**, to process my data for personnel recruitment purposes, transferring them only in cases where legally required, in line with the provisions of Regulation (EU) 2016/679, and the corresponding regulations that develop it.

Name and Surname:

DNI/NIE/ID:

Signed:

Barcelona,