

Functional technician (G2) at the Office of Institutional Actions.

Code: FU-460/2024

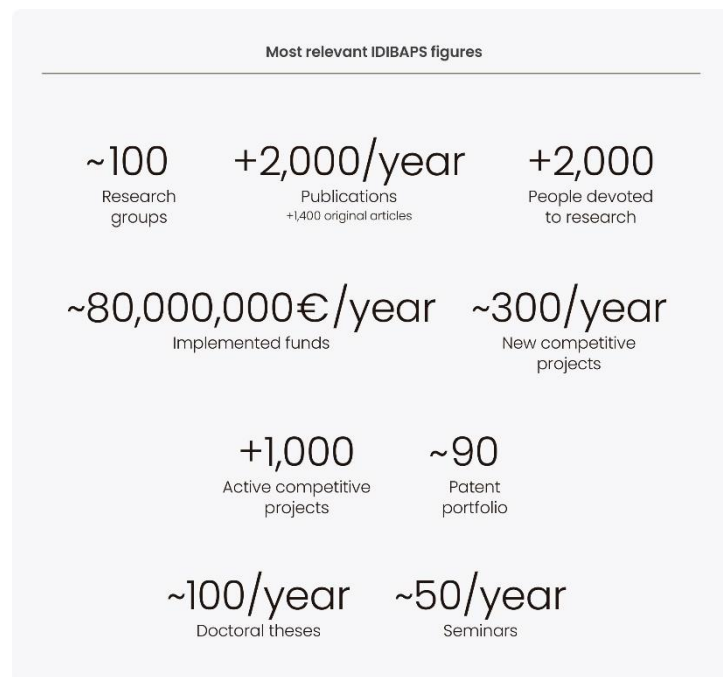
About the institution

The Barcelona Clinical Research Foundation-August Pi i Sunyer Biomedical Research Institute (IDIBAPS) is a biomedical research centre of excellence, located on the Barcelona Clinic Campus and with a clear international focus.

The IDIBAPS research community includes over 2,000 professionals and a hundred multidisciplinary groups that carry out high-impact translational research aimed at addressing biological and clinical questions relevant to human health, as evidenced by the more than 1,500 original articles published each year that make the institution one of the main biomedical research centres in Spain.

The Clínic Campus offers a high-level research and innovation environment, which includes the Hospital Clínic of Barcelona, a referral hospital committed to care, research and teaching, which covers practically all medical and surgical specialities, plus the University of Barcelona's Faculty of Medicine and Health Sciences. The latter dates from 1843 and is today one of the most prestigious health sciences faculties in Spain and worldwide.

Since 2015, IDIBAPS has had [HR Excellence in Research](#) accreditation from the European Commission. It is a CERCA centre and is accredited as a Health Research Institute by the Carlos III Health Institute (ISCIII).



Job description

The selected candidate will join the Office of Institutional Actions. The main objective of this position is to implement specific actions to attract more international research staff (particularly specialized researchers and technical personnel) and enhance the retention of this talent by facilitating their integration into the research community. These tasks will be conducted in close collaboration with other institutional departments, such as Human Resources and Scientific Coordination. The main responsibilities will be:

- Contributing to the design and development of tools and support resources provided by the institution to improve the attraction and onboarding of international staff.
- Organizing training activities and resources for research group staff to enhance their strategies for attracting and welcoming global talent.
- Implementing additional institutional support measures for international research staff, such as financial aid to cover relocation expenses (mobility support).
- Acting as the main point of contact for internationally recruited researchers, providing follow-up, and organizing specific activities to enhance their integration into the center's research community.

Skills and competencies:

- Motivation and proactivity
- Adaptability
- Strong organizational skills and the ability to multitask effectively.

Required qualifications

- University degree in the field of life sciences or health sciences.
- Master's degree in project management. Training in management and/or in the field of research and development will be valued.

Experience and knowledge

- A minimum of 3 years' experience managing international talent programs in research.
- Proven experience managing international competitive grants aimed at selecting and/or enhancing the careers of excellent researchers (e.g., Marie Słodowska-Curie Actions, among others).
- Experience organizing specific activities or events for research personnel.
- Additional experience in researcher support services, science management, and/or in the field of life and health sciences will be valued.
- High proficiency in computer skills (Microsoft Office 365, among others) and knowledge of project management software (MS Project, Asana, or similar) will be an asset.
- Catalan, Spanish, and advanced written and spoken English (can be accredited by an official certificate, minimum C1, or by demonstrating the use of English as a working language in academic or professional contexts).

IDIBAPS offers

- **Type of contract:** Indefinite contract for scientific-technical activities.
- **Working hours:** Full time (37.5 hours / week).
- **Line of research:** Promotion and support for the recruitment and integration of international research staff
- **Project:** International Scientific Talent Attraction and Retention Strategy / Estrategia de Atracción y Retención de Talento (INTERNATIONAL STARS)
- **Funder and official project code:** The contract will be part of the action GPE2024-001428-T funded by the MICIU / AEI / 10.13039/501100011033.
- **Incorporation into IDIBAPS:** A research centre of excellence in the city of Barcelona. Excellent research results and competitive project grant awards, both national and international.
- Long-life training offered by the institute.
- **Working mode:** Hybrid. Teleworking 2/3 days a week (during the work trial period more frequency in the office can be requested).
- **Working conditions:** Holiday entitlement of 22 days + 6 days for personal affairs, flexible working hours and flexible remuneration (health insurance, transport, meal vouchers, training).
- **The chance to form part of a dynamic work environment:** We are a team with a wealth of experience that jointly evaluates ideas and strategies and promotes a healthy work-life balance.

Note: This call is subject to the final resolution by the funder.

Applications

- **Presentation letter:** explicitly mentioning the call reference and explaining the candidate's personal reasons for applying.
- **Curriculum Vitae:** including a list of publications, where applicable.
- **Documentation accrediting** the credentials set out and the required qualifications.
- **Obligatory:** the duly signed Authorisation relating to EU Regulation 2016/679 on the protection of personal data (*attached document, page 5*) must be attached to the application.

Submission and deadline

- Candidates shall submit their applications, indicating the call reference for the position for which they are applying, by email to the address: FCRBRRHH@recerca.clinic.cat
- **Deadline:** From the publication of this call until 12/15/2024

The employment contract will be in accordance with the provisions of Legislative Decree 1/1995, of 24 March, approving the text of the Workers' Statute Law, of Law 14/2011, of 1 June,

on science, technology and innovation in accordance with the provisions of Art. 2 of Royal Decree 2720/98, of 18 December (BOE of 8 January 1999), Law 12/2001, of 9 July (BOE of 10 July) and concordant provisions.

The principle of equal treatment between men and women fundamental, in accordance with Article 14 of the Spanish Constitution, the European Community Directive of 9 February 1976, and the provisions of the Agreement of the Council of Ministers of 4 March 2005, approving the Plan for Gender Equality in the General State Administration.

The universal accessibility of people with disabilities is fundamental according to section 2 of Article 1 of Law 51/2003, of 2 December, on equal opportunities, and 5% of vacancies are reserved as long as candidates pass the selection processes and accredit their disability and compatibility with the tasks to be carried out, so that we progressively reach 2% of the total workforce.

The gross annual remuneration relating to the position that is the subject of this call will be established based on each candidate's experience and aptitudes.

[Link to Regulation \(EU\) 2016/679 of 27 April on the protection of natural persons with regard to the processing of personal data](#)

Barcelona, on November 29, 2024

Authorisation request

I hereby authorise:

The **FUNDACIÓ DE RECERCA CLÍNIC BARCELONA – INSTITUT D'INVESTIGACIONS BIOMÈDIQUES AUGUST PI I SUNYER (IDIBAPS)**, to process my data for personnel recruitment purposes, transferring them only in cases where legally required, in line with the provisions of Regulation (EU) 2016/679, and the corresponding regulations that develop it.

Name and Surname:

DNI/NIE/ID:

Signed:

Barcelona,