



# Fundació de Recerca Clínic Barcelona-Institut d'Investigacions Biomèdiques August Pi i Sunyer (FRCB-IDIBAPS)

**Nº REF.: FU-ES-08/2024**

## **POSITIONS OFFERED:**

**1 Positions for Lab Manager (G3-Personal de Suport a la Recerca)** to Manager to join the “Laboratory Coordination” department, for the “Parc Científic and Seu Pallars” of **Fundació de Recerca Clínic Barcelona-Institut d'Investigacions Biomèdiques August Pi i Sunyer**, with a temporary full time contract.

## **Extension of the application deadline:**

The period to apply to this position has been extended until: **October 10<sup>th</sup>, 2024.**

Barcelona, September 26<sup>th</sup>, 2024

**Nº REF.: FU-ES-08/2024**

**POSITIONS OFFERED:**

**1 Positions for Lab Manager (G3-Personal de Suport a la Recerca)** to Manager to join the “Laboratory Coordination” department, for the “Parc Científic and Seu Pallars” of **Fundació de Recerca Clínic Barcelona-Institut d’Investigacions Biomèdiques August Pi i Sunyer**, with a temporary full time contract.

**Extension of the application deadline:**

The period to apply to this position has been extended until: **September 22<sup>nd</sup>, 2024.**

Barcelona, August 28<sup>th</sup>, 2024

## Lab Manager (G3-Personal de Suport a la Recerca) (FU-ES-08/2024)



**Fundació de Recerca Clínic Barcelona - Institut d'Investigacions Biomèdiques August Pi i Sunyer (IDIBAPS)** is a leading biomedical research center located at the Clínic Campus in Barcelona, known for its strong international presence. At IDIBAPS, you will join a vibrant research community of over 2,000 professionals and about 100 multidisciplinary groups conducting groundbreaking research. Each year, our teams publish more than 1,500 original articles, placing us at the forefront of biomedical research in Spain. We manage over 1,100 competitive projects, with more than 220 receiving international funding.



HR EXCELLENCE IN RESEARCH

The Clínic Campus offers an exceptional environment for research and innovation, featuring the Hospital Clínic of Barcelona, a top-tier hospital dedicated to comprehensive healthcare, research, and education across almost all medical and surgical specialties. The campus also includes the Faculty of Medicine and Health Sciences of the University of Barcelona, established in 1843, and recognized as one of the most prestigious health faculties in Spain and globally.

IDIBAPS has been accredited with the [HR Excellence in Research](#) by the European Commission since 2015, renewing commitments and actions to advance the alignment of our human resources policies with the 40 principles of the Charter and Code, based on a personalised action plan/HR strategy.

At IDIBAPS, nearly 100 clinical research groups work closely with laboratory scientists to drive original, translational, and multidisciplinary research. Our collaborative approach aims to solve significant biological and clinical challenges that impact human health.

We are proud to have been accredited with the HR Excellence in Research by the European Commission since 2015. This accreditation reflects our commitment to aligning our human resources policies with the 40 principles of the Charter and Code, guided by a personalized HR strategy and action plan.

IDIBAPS is a CERCA center and accredited as a health research institute by the Instituto de Salud Carlos III (ISCIII).

**We are looking for a Lab Manager to join:**

- **Department “Laboratory Coordination”**
- **For the Parc Científic and Seu Pallars.**

### Job Description

- **Responsibilities**

- The person hired will join the team of Lab managers of IDIBAPS as responsible for the spaces of the Parc Científic and Seu Pallars, and under the supervision of the laboratory coordinator will carry out the following tasks:
- Introduction to the facilities for the new employees and delivery of all relevant institutional protocols and policies.
- Implementation of good laboratory practices, including sustainability as well as the control of their application.
- Supervision for the efficient use of common areas and facilities: cell culture laboratories, microscopy rooms, histology rooms, PCR rooms.
- Elaboration of guidelines for the use of equipment in common areas.
- Up-to-date maintenance of the inventory of laboratory equipment.
- Responsible for the safety systems associated with the equipment: freezers, CO2...
- Management of chemical and biological waste.
- Participation in updating of emergency and health and safety protocols (occupational risk prevention).
- Liaison between the staff located in the laboratories and the different management Departments of the Institute.
- Coordination of the purchase and maintenance (installation, warranties, registrations, calibrations, quality controls, repairs, maintenance contracts, inspections, etc.) of the shared equipment.
- Organisation of the purchase of common consumables.
- Management of purchase requests from researchers.
- Preparation of technical documents for tender processes for investment in new equipment.
- In addition, she/he will support the IDIBAPS sustainability committee and actively participate in the implementation of the institution's action plan and sustainability manual.

- **Required Education Level:** CFGS OF LABORATORY TECHNICIAN OR SIMILAR/EQUIVALENT

- **Experience**
  - Minimum experience of 2 years as a Lab manager.
  - Experience in establishing work procedures, quality standards and GLP (Good Laboratory Practices).
  - Training, Knowledge and/or Experience in Biosafety (management of LSB-1, LSB-2 and LSB-3 rooms).
  - Demonstrable experience in people management.
  - Dynamic, responsible, proactive person, with organizational and conflict management skills.
  - The following training and knowledge will be valued:
    - Animal experimenter's course
    - Knowledge of SAP
    - Knowledge of office automation, especially databases.
- **Knowledge**
  - Catalan, Spanish and English.
  - Ability to organize and adapt.
  - Ability to work in a team.
  - Proactive, empathetic person.
- **What we offer**
  - **Contract:** Temporary.
  - **Workday:** Full time (37,5 hs/week).
  - **Continuous training provided by the company.**
  - **Working conditions:** 22 vacation days + 6 personal days, 16 available hours, flexible schedule, and flexible remuneration program (medical insurance, transportation, meal vouchers, etc.).
  - **Be part of a dynamic work environment:** we are a team with proven experience, a good working atmosphere, and we collectively value ideas and strategies, and prioritises work-life balance life.

- **Application Submission**

All applications must include the reference code of the job offer (located in the upper left corner of this call).

- ✓ **Candidates are required to:**

- Enclose a motivation letter and their Curriculum Vitae (including contact details).
- Include proof of the merits stated and the degree obtained.
- Sign and attach the authorization request for personal data - European Regulation (UE) 2016/679 (see page 5).

- ✓ **Place of submission:**

*(clearly indicating the reference code of the job offer at the upper left corner of this call)*

1. By email to the address: [fcrbrrhh@recerca.clinic.cat](mailto:fcrbrrhh@recerca.clinic.cat)

- ✓ **Application Deadline: 08/15/2024**

**1.1.** The recruitment will be carried out according to the provisions of Article 15 of the Royal Legislative Decree 1/1995, of 24 March, which approves the text of the law of the Statute of workers, in accordance with the provisions of art. 2 of the Royal Decree 2720/98, of 18 December (BOE of 8 January 1999), law 12/2001, of 9 July (B.O.E. of 10 July) and concordant provisions.

The principle of equal treatment between men and women will be considered, according to article 14 of the Spanish Constitution, the Community Directive of 9 February 1976 and what is foreseen in the agreement of the Council of Ministers of 4 March 2005, which approves the plan for gender equality in the General Administration of the State.

The universal accessibility for disabled persons will be considered according to the second paragraph of Article 1 of the law of December 2 51/2003 of equality of opportunities; 5% of the vacancies are preserved when candidates' pas the selection process and disabilities are proved. Also, compatibility with the tasks associated to the job must be proved so that progressively we reach 2% of all workforces.

**1.2.** Link to [Regulation \(EU\) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data.](#)

Barcelona, July 15<sup>th</sup>, 2024

## Authorization Request

### I AUTHORIZE:

**Fundació de Recerca Clínic Barcelona – Institut d'Investigacions Biomèdiques August Pi i Sunyer (IDIBAPS)** to process my data for personnel selection purposes. This data will only be transferred in cases where legally required, in accordance with Regulation (EU) 2016/679 and its corresponding implementing regulations.

Name and Surname:

DNI / NIE:

Signed:

**Barcelona,**