



**Nº REF.: ID-29/2022**

**POSITIONS OFFERED:**

**1 Position as Knowledge and Open Science Manager - Tècnic/a Funcional de Gestió (G2-Personal de Gestió)** to support the research of **INSTITUT D'INVESTIGACIONS BIOMÈDIQUES AUGUST PI I SUNYER (IDIBAPS)** at the research line: *“Knowledge management”* and at the research project: *“Promotion of Open Science in IDIBAPS: creation of a new profile to improve the implementation of Open Access and research data management”* with Grant Agreement Number: MDG-20-11191, funded by Fundación Española para la Ciencia y la Tecnología (FECYT), with a scientific-technician activity contract.

**Extension of the application deadline:**

The period to apply to this position has been extended until May, 16<sup>th</sup> 2022.

Barcelona, May 11th 2022

A handwritten signature in blue ink, appearing to be 'Marta Fernández Cufí', is written over a large, light blue oval shape.

Marta Fernández Cufí  
Human Resources Manager

## CONV. ID-29/2022 IDIBAPS

### 1. POSITION OFFERED

1.1. A job is being opened to cover **1 Position as Knowledge and Open Science Manager - Tèctic/a Funcional de Gestió (G2-Personal de Gestió)** - to support the research of **INSTITUT D'INVESTIGACIONS BIOMÈDIQUES AUGUST PI I SUNYER (IDIBAPS)** at the research line: *"Knowledge management"* and at the research project: *"Promotion of Open Science in IDIBAPS: creation of a new profile to improve the implementation of Open Access and research data management"* with Grant Agreement Number: MDG-20-11191, funded by Fundación Española para la Ciencia y la Tecnología (FECYT), with a scientific-technician activity contract.

The August Pi i Sunyer Biomedical Research Institute (IDIBAPS) is a public research center dedicated to biomedical translational research, founded in 1996 to expand the already excellent clinical research of the Hospital Clinic of Barcelona (HCB). IDIBAPS belongs to the CERCA Research Centre Network of the Catalan Government and holds the accreditation from the Spanish National Institute of Health Carlos III and the Spanish Association against Cancer (AECC). The close interaction of more than 100 clinical and laboratory research groups at IDIBAPS drives forward original translational research oriented to solve relevant biological and clinical questions.

The IDIBAPS research community is composed by more than 1800 professionals distributed into a 100 of research groups. The IDIBAPS' Scientific Coordination Office (SCO) is currently composed by 4 professionals with the mission to provide strategic advice and support for the institute's scientific strategy and to promote the research career in collaboration with the scientific community. We are seeking an enthusiastic and motivated person to reinforce the knowledge management area to mainstream Open Science at the institute.

For further information: [www.idibaps.org](http://www.idibaps.org)

#### Required qualifications and skills:

- **Required Education Level:** University degree in life sciences or other relevant fields for the position.
- **Experience Required:**
  - At least 2 years of professional experience in research.
  - Good knowledge of the scientific publication process and research funding opportunities.
  - Strong IT skills (Excel, Power Point, search in PubMed, Web of Science and Scopus, databases, etc.).
- **Required skills:**
  - Good organizational skills.
  - Proactive, flexible, and problem-solving attitude.
  - Excellent communication and interpersonal skills.
  - Capacity to work independently but also as part of a team.
- **Desired qualifications and skills:**
  - PhD degree.
  - Research data management experience (genomics, epigenomics, proteomics, metabolomics, big data, image, etc.).
  - Training or previous professional experience in research management.
  - Research experience in an international environment.
  - Excellent command of spoken and written Catalan or Spanish.
  - Good writing skills.
- **Required Languages:** Excellent command of spoken and written English.

#### Job description / Tasks to be developed:

- ✓ Manage the institutional research information system (iMarina platform) and improve the quality of the data (search queries, personal IDs, ORCID campaign).

- ✓ Coordinate the institutional compliance with Open Access policies.
- ✓ Coordinate the development of a new institutional policy on research data management (following the FAIR principles).
- ✓ Establish the interoperability between the iMarina platform and the Catalan CORA research data repository.
- ✓ Organize training sessions to increase Open Science awareness and skills among the IDIBAPS research community.
- ✓ Support the IDIBAPS SCO in several institutional evaluation processes as well as in the preparation of institutional applications or evaluation reports.

Expected starting date: June 2022.

Duration: Minimum 20 months (possibility of renewal). Full-time.

### Presentation of applications:

**All documents must include the reference code of the job offer (see upper left corner of the present call).**

- Candidates must enclose a motivation letter (1 page maximum) and their Curriculum Vitae (including list of publications and contact details). Name and contact information of least two references.
- Proof of the merits exposed and the degree obtained must also be included in the application.
- The application must include also signed authorization in reference to personal data protection law -European Regulation (UE) 2016/679- (Page 4).

**Place of submission:** (clearly indicating the reference code of the job offer)

1. Delivering it personally to the Dept. of human resources, located on the Esther Koplowitz Centre, C/Rosselló 149, from 10 am to 1 pm from Monday to Friday.

2. By e-mail to the e-mail address: [rrhh.fundacio@clinic.cat](mailto:rrhh.fundacio@clinic.cat)

**Application Deadline:** 02/05/2022.

**1.2.** The recruitment will be carried out according to the provisions of Article 15 of the Royal Legislative Decree 1/1995, of 24 March, which approves the text of the law of the Statute of workers, in accordance with the provisions of art. 2 of the Royal Decree 2720/98, of 18 December (BOE of 8 January 1999), law 12/2001 of 9 July (B.O.E. of 10 July) and concordant provisions.

The principle of equal treatment between men and women will be considered, according to article 14 of the Spanish Constitution, the Community Directive of 9 February 1976 and what is foreseen in the agreement of the Council of Ministers of 4 March 2005, which approves the plan for gender equality in the General Administration of the State.

The universal accessibility for disabled persons will be considered according to the second paragraph of Article 1 of the law of December 2 51/2003 of equality of opportunities; 5% of the vacancies are preserved when candidates' pass the selection process and disabilities are proved. Also, compatibility with the tasks associated to the job must be proved so that progressively we reach 2% of all workforces.

**1.3.** Annual gross remuneration inherent to the job offer object of this call will be fixed on the basis of the experience provided and the skills of the candidates.

**1.4.** In accordance with Regulation (EU) 2016/679 of 27 April 2016 on the protection of natural persons with regard to the processing of personal data (hereinafter the "Regulation"), we hereby inform you that:

- The party responsible for processing your data is the Institut d'Investigacions Biomèdiques August Pi i Sunyer (hereinafter "IDIBAS"), with Corporate ID No. Q5856414G, and registered address in Barcelona, Carrer Rosselló 149-153. You may contact the Data Protection Manager by sending an email to [protecciodades.recerca@clinic.cat](mailto:protecciodades.recerca@clinic.cat) or by writing to the Legal Director at Carrer Rosselló 149-153, Barcelona.
- When presenting your candidacy or sending us your CV, your data must be communicated with the aim and purpose of allowing employees at the entity to carry out management and selection processes.
- The information will be used by administrative and employee services in our entity, for their corresponding services, and may be submitted in full or in part to any authorities that, for legal reasons, require this type of information.
- The data provided will be held for a period of 1 year, and in addition once the relationship has been completed the data will be held for the period necessary to comply with legal provisions.
- The data provided may be transferred to a third country or international organisation, where necessary to justify the contract and/or salary of the employee providing the data.
- You have the right to access your data, request rectification of inaccurate data or request the removal of your data. Equally, you have the right to restrict the processing of your data, and you may oppose or withdraw consent for your data to be used in certain circumstances. You may exercise these rights by writing to the Legal Director at Carrer Rosselló 149-153, Barcelona, or by sending an email to [protecciodades.recerca@clinic.cat](mailto:protecciodades.recerca@clinic.cat). We also inform you of your right to file a complaint with the Catalan Data Protection Authority (Autoritat Catalana de Protecció de Dades) for any action taken by IDIBAPS that you believe infringes your rights.
- Since 2015, IDIBAPS holds the "[HR Excellence in Research](#)" Award from the European Commission. This is a recognition of the Institute's commitment to developing an HR Strategy for Researchers, designed to bring the practices and procedures in line with the principles of the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers ([Charter and Code](#)). Please check our [Recruitment Policy](#).

Barcelona, April 11th 2022  
Marta Fernandez Cufi  
Human Resources Manager



**I Authorize at:**

INSTITUT D'INVESTIGACIONS BIOMÈDIQUES AUGUST PI I SUNYER (IDIBAPS) to treat my personal data for the personnel selection procedure, which will cede it only in these legally enforceable cases, in accordance with the provisions of European Regulation (UE) 2016/679, and corresponding regulations that develop it.

Name:

Signed:

Barcelona,